

Services for Continuing Education Providers



The purpose of the NCTRC Organizational Continuing Education Pre-Approval Program is to establish a viable mechanism for the advanced approval of continuing education opportunities for the CTRS® in their pursuit of advanced professional knowledge and recertification. As a continuing education provider your organization is in a unique position to excel and increase your marketing capacity in the learning community by applying for NCTRC services, including:

1. NCTRC ORGANIZATIONAL CONTINUING EDUCATION SESSION CONTENT PRE-APPROVAL PROGRAM

The NCTRC organizational continuing education pre-approval program provides for advance approval of professionally sponsored continuing education (CE) programs. The purpose of the organizational continuing education pre-approval program is to enhance the opportunities for Certified Therapeutic Recreation Specialists (CTRSs) to engage in professional training and education to assure continuing competence in the practice of recreational therapy. NCTRC provides continuing education pre-approval of educational session content that is directly related to the current NCTRC Job Analysis and meets the criteria outlined on the [NCTRC Organizational Continuing Education Session Content Pre-Approval application](#).

2. NCTRC ALA CARTE PROMOTIONAL TOOLKIT FOR CONTINUING EDUCATION PROVIDERS AND ORGANIZATIONS

NCTRC understands that communicating about continuing education opportunities in an ever-expanding online marketplace can be challenging. That is why we have created the NCTRC Ala Carte Promotional Toolkit which offers a menu of marketing communications services. These ala carte services are specially designed NCTRC promotional opportunities for continuing education providers to achieve even greater visibility through digital marketing by taking advantage of NCTRC's built-in audience. Our toolkit provides a variety of solutions to address your marketing needs, saving you time and effort. Check out [NCTRC's Ala Carte Promotional Tool Request Form](#) to find the right fit for your needs!

3. MICRO-CREDENTIALS AND NCTRC CO-BRANDED DIGITAL BADGES

NCTRC is excited to offer continuing education providers and organizations the opportunity to apply for micro-credentials and their associated digital badges. The associated digital badges are co-branded with NCTRC and directly align with NCTRC pre-approved continuing education session content. A micro-credential, and its associated digital badge, are a quality credential that clearly explains what an individual can do, what the individual did to earn this, and who says the individual earned it. Applying for micro-credentials and co-branded digital badges through NCTRC shows your commitment to providing lifelong learners the tools necessary to achieve academic and professional goals, while also helping you establish yourself as an innovative and premier source for continuing education within in the field of recreational therapy. Take advantage of NCTRC 's micro-credentials and digital badges to further promote your extraordinary proficiency as subject-matter experts and increase awareness of continuing education offerings. [Complete an application today!](#)

APPLICATION PROCESS:

STEP 1: Review NCTRC's Organizational Continuing Education Session Content Pre-Approval Program information. NCTRC's Organizational Continuing Education Session Content Pre-Approval Program provides for advance approval of professionally sponsored continuing education session content.

STEP 2: Complete and submit [NCTRC Organizational Continuing Education Session Content Pre-Approval application\(s\)](#) and fees for any continuing education session content that you want NCTRC to review/determine if eligible for pre-approval status. This includes online and in-person continuing education opportunities.

STEP 3: Allow 2-3 weeks for NCTRC review of Organizational Continuing Education Session Content Pre-Approval application(s). Applicants will receive notification results via email. Upon receiving the NCTRC Organizational Continuing Education Decision Notification, applicants will be informed if the continuing education session content was (a) approved, or (b) denied.

STEP 4: For continuing education session content that is pre-approved, additional NCTRC services are available, including: [NCTRC Ala Carte Promotional Toolkit](#), and [NCTRC Micro-Credential and associated Digital Badge](#).

The NCTRC Ala Carte Promotional Toolkit offers a menu of marketing communications services to help boost your brand visibility to CTRs and reinforce the value of the learning you're providing. Read through the descriptions and fees for each promotional tool carefully to choose the one(s) that best suit your organization's marketing communications needs and interests, including that of your audience. Please complete the [NCTRC Ala Carte Promotional Tools Request Form](#).

Apply for **Micro-Credentials and NCTRC Co-Branded Digital Badges!** Once you have successfully obtained NCTRC organizational continuing education session content pre-approval status, you are in a prime position to help your audience and your organization achieve even greater visibility by applying for a micro-credential and its associated digital badge which aligns with the continuing education session content that has been pre-approved by NCTRC. Continuing education providers who choose to apply for and receive a NCTRC co-branded micro-credential & digital badge will empower earners and yourself as the continuing education provider with greater marketing potential. Micro-credentials are eligible to be marketed through the [NCTRC Ala Carte Promotional Toolkit](#).

IMPORTANT NOTES: Applications and requests will not be processed unless all required fields are complete and appropriate fees are received by NCTRC along with the signed Licensing Agreement. Please note deadlines and processing details listed on each application and request form. To apply for/request expedited review, additional fees will apply.

NCTRC shall maintain final approval of all application/requests and reserves the right to withhold distribution of material to protect the interests of NCTRC and/or NCTRC's certificants.

National Council for Therapeutic
Recreation Certification®
Protecting and Promoting Since 1981

845 639 1439
nctrc.org



PROUD MEMBER OF
**Institute for
Credentialing
Excellence**



ACCREDITED
CERTIFICATION PROGRAM
NCCA BY ICE

NCTRC is a member of the Institute for Credentialing Excellence (I.C.E.) and the CTRS Credentialing Program is accredited by National Commission for Certifying Agencies (NCCA). "NCTRC", "National Council for Therapeutic Recreation Certification", "CTRS", and "Certified Therapeutic Recreation Specialist" are the registered trademarks of the National Council for Therapeutic Recreation Certification. Unauthorized use of any NCTRC trademark or confusingly similar mark is strictly prohibited. NCTRC does not warrant or guarantee the provision of competent services by certificants; NCTRC certification helps to demonstrate the certificant has met the requirements for the profession.

©2023 National Council for Therapeutic Recreation Certification® All rights reserved. Copying and distribution in any medium is strictly prohibited without prior NCTRC® written consent.